



Attention Clients,

This letter is to provide you information on all our different payment methods that you can use to pay your deductibles, copays or cancellation fees. As a reminder, these are ***due at the time of service***. Please select one option and call the office with your preference. If you have any questions you can give us a call at 810-878-5050.

- Option 1: Sign up for **IvyPay** and pay right from your phone. IvyPay is a secure, instant pay mobile app that allows you to use a credit, debit or HSA card to make a payment.
- Option 2: Give us authorization to charge your credit card on the day of your appointment. *Credit card authorization form will be provided if choosing this option.*
- Option 3: We will call you the day of your session(s) and collect payment over the phone.

If payment is not received for services, your following session will be canceled until balance is paid.

***If you are responsible for a copay, coinsurance or deductible and we do not receive your choice of payment, we will default to Option 3.*

Printed Client's Name

Client/Parent/Legal Guardian's Signature

Date